



Director – Information Technology

Full-time (37.5 hours per week), Exempt
Vacancy # 18-19

APPLICATION PERIOD:	<i>Posted:</i> December 11, 2017; for <i>Best Consideration Apply By</i> – January 12, 2017 (open until filled)
COMPENSATION:	Salary commensurate with experience. Grade 15; Exempt. Benefits package includes paid leave, health/dental/vision/drug program, deferred compensation program, pension program and other voluntary benefits.
ABOUT THE LIBRARY:	Harford County Public Library is celebrating 70 years of progressive and innovative library service and has been the recipient of <i>The Daily Record's Innovator of the Year Award</i> 3 years in a row and 7-time <i>Library Journal Star Library</i> . HCPL has eleven branches, one administrative office and two outreach vehicles serving over 181,000 registered borrowers of all ages and has an annual circulation of over 3.8 million. The Library is committed to connecting people with information and promoting the love of reading within the community.
NATURE OF WORK:	The Director, Information Technology (IT) serves as the central innovator and planner for HCPL's information systems and digital customer experience technologies. The incumbent leads the implementation and project planning of IT strategy, and directs the daily operation of assigned technology staff, provides exceptional support for branches, internal departments and motivates technology staff to do the same. In addition, the incumbent will represent HCPL among peer library systems and expand HCPL's influence, capacity, and recognition in the Public Library sector.
MINIMUM REQUIREMENTS:	<ul style="list-style-type: none"> • Bachelor's degree in Computer Science or IS Management or related field; master's degree preferred. • Minimum of six years of project management experience, implementing large scale software and hardware solutions. • Minimum of five years of experience supervising technical teams, including time and effort and performance management. • Proven experience in IT infrastructure planning and development. • Good understanding and technical knowledge of current network and operating systems, hardware, protocols and standards such as Windows OS and cloud platforms like O365. • In-depth knowledge of applicable laws and regulations as they relate to IT and policy development. • Demonstrated ability to lead committees and large groups. • Extensive experience working in a team oriented collaborative environment. • Ability to work day, evening, and weekends hours. <p><i>Those meeting minimum requirements will be further reviewed for:</i></p> <p>Knowledge of the principles, practices, and procedures of information systems and computer management, and the ability to interpret them to the staff and the public; Knowledge of operating systems, servers and wide and local area networks; Knowledge of budget formulation and management; Demonstrated ability to interpret data and analyze results using statistical and reporting packages; Ability to develop and implement system-wide technology projects and to identify and resolve funding, staffing, timing, and implementation issues; Demonstrated ability to develop and maintain effective, collaborative working relationships with diverse groups; Demonstrated ability to build and lead effective teams; Ability to operate, repair and maintain relevant computer systems, including hardware and software; Ability to effectively coordinate, supervise, train and communicate with other staff members; Ability to review, evaluate, and initiate appropriate action on technical reports, contracts, and documents concerning departmental matters; Ability to effectively coordinate, supervise, train and communicate with other staff members; Ability to act as a representative of Harford County Public Library. Excellent oral and written communication skills.</p>
HOW TO APPLY:	Applications for this position are completed and accepted via online submission only. PLEASE NOTE: The application cannot be saved and returned to at a later time. The application must be completed in its entirety prior to submitting. A resume is required for this position; however, a resume will not be accepted in lieu of the online employment application. Do not state "refer to resume" on the application. Please hold Ctrl key and click on the link below to complete the application for this position: https://workforcenow.adp.com/jobs/apply/posting.html?client=harcoupubl&jobId=228643&lang=en_US&source=CC3

Harford County Public Library is committed to diversity in the workplace and is an Equal Opportunity Employer. The Library's policy is to treat all applicants equally without regard to race, color, religion, age, sex, national or ancestral origin, marital status, veteran's status, sexual orientation, or disability in accordance with applicable laws. If you need assistance with any aspect of the application process, please contact the Human Resources Department (410-273-5600).