



March 26, 2018

ADDENDUM 1 – RFP L-18-05

The Harford County Public Library has issued an addendum in regard to Request for Proposal L-18-05 Compensation & Classification Study.

Please be advised acknowledgement of any and all addenda must be made when submitting your proposal.

Q1. In section E.3 of the RFP, please confirm that you expect all 18 organizations to respond to the survey? Have they participated in a similar survey in the past? If they do not respond to our request, how do you expect the consultant to proceed??

A1. No, as many as are willing to participate.

Q2. In section E.5 of the RPF, please confirm you are seeking for the resource to use compensation data from the developed/deployed survey, in addition, to survey data from identified published survey sources??

A2. Correct.

Q3. In Section E.5.10 of the RFP, it states, 'formal position/job descriptions for each classification specification, as needed.' Do you have an estimate of how many of job descriptions will need to be created?

A3. We have 69 positions at the moment, so this would be the maximum. We don't necessarily intend on having to review this number, but it depends on the recommendations

Matthew Smith
Purchasing Manager, Harford County Public Library
1221-A Brass Mill Road
Belcamp, MD 21017
smithma@HCPLonline.org